

RFP for Due-Diligence of implementation Partners

SBI Foundation is looking to on-board vendor(s) to undertake due diligence of the implementation partners (NGOs, social enterprises etc.)

The vendor(s) eligible to apply for this RFP include not-for-profits, CSR Consultants and social enterprises with a proven track record of undertaking comprehensive due diligence for other NGOs/companies.

The scope of work as a part of conducting due diligence is mentioned below

- Verification of the audited financial statements of the implementation partners for the past 3 years
- Reference checks with 3-5 external references of the implementation partner
- Analysis of the team composition of the implementation partner
- Analysis of the mission and vision of the implementation partner
- Effectiveness of the project recommended by the implementation partner (This should be a scored analysis against key parameters for the selected cause area)
- If required, a field visit to the implementation partner's place of operation
- Interviews with beneficiaries (if field visit is undertaken)

Interested vendors should submit the following documents latest by 11/09/17 to aman@sbifoundation.co.in and cc to mukesh.srivastava@sbi.co.in

- A detailed proposal against the RFP with scope of work, timelines and financials
- Illustrative reports of previous due diligence work undertaken
- 2 references of clients previously worked with